



**SUSSEX
RURAL ELECTRIC COOPERATIVE**

TELEPHONE (973) 875-5101

FAX (973) 875-4114

www.sussexrec.com

A Touchstone Energy® Partner 
The power of human connections

64 COUNTY ROUTE 639 • P.O. BOX 346 • SUSSEX, NEW JERSEY 07461

If you wish to terminate your electric service, you are required to provide written notice **three (3)** business days in advance of your requested disconnect date. Disconnects are only performed during regular business hours (Monday - Friday 8:00 am - 4:30 pm).

Complete this form and return it to our office via: **Fax:** 973-875-4114
Email: customerservice@sussexrec.com
Postal mail
Drop it off at our office

Request for Final Reading – Please give us the information for your Service address

Name: Account Number:
Address 1: Phone Number:
Address 2: email:
City: State: Zip Code:
Requested read date: *(Usually date of closing or when lease expires)*
Reason for leaving (select one):
Sold Home
Lease Expired
Landlord to Tenant
Other

Please explain "Other":

Forwarding Information

Address 1: Phone Number:
Address 2: email:
City: State: Zip Code:

Special Instructions: